



ALCOHOLIC BEVERAGE APPLICATION

☐ NEW

☐ RENEWAL

The TABC Pre-Qualification form and/or print out of AIMS form MUST accompany this form

BUSINESS INFORMATION

KNOWN AS _____

PHYSICAL ADDRESS _____

NUMBER & STREET NAME

LEGAL NAME _____

(if different from above)

PHONE NUMBER _____

EMAIL ADDRESS _____

OWNER INFORMATION

LEGAL NAME _____

MAILING ADDRESS _____

NUMBER & STREET NAME

CITY

STATE

ZIP

PHONE NUMBER _____

EMAIL ADDRESS _____

REPRESENTATIVE INFORMATION

NAME _____

MAILING ADDRESS _____

NUMBER & STREET NAME

CITY

STATE

ZIP

PHONE NUMBER _____

EMAIL ADDRESS _____

RECEIPT EMAILED TO *(If not paid online):*

☐ BUSINESS

☐ APPLICANT

☐ OWNER

FUTURE COMMUNICATIONS/REMINDERS TO:

☐ BUSINESS

☐ APPLICANT

☐ OWNER

**FEES ARE REQUIRED EVERY TWO YEARS BEGINNING WITH THE INITIAL APPLICATION
(unless prohibited by law)**

Applicant Signature

Date Signed

OFFICE USE ONLY

Property ☐ IS ☐ IS NOT located within 300ft of a church, public or private school, daycare or public hospital

Property ☐ IS ☐ IS NOT located within a "WET" are designated by the 2/5/2005 Local Option Election

Property ☐ IS ☐ IS NOT located within an allowable zoning district Zoning District Designation _____

ALCOHOLIC BEVERAGE APPLICATION INSTRUCTIONS

The Office of the City Secretary processes the city endorsement for the TABC Pre-qualification Packet and the payment of any local fee authorized by Texas Alcoholic Beverage Code §11.38.

I. Process for First-Time Applicants

- A. Complete and submit a Texas Alcohol Beverage Commission (TABC) Pre-Qualification Packet along with a completed City of Van Alstyne Alcoholic Beverage Application to the City Secretary's Office.
 1. If you are submitting to TABC through AIMS, you may email the packet to scoffer@cityofvanalstyne.us. The endorsed form will be returned to you via email.
 2. If you prefer paper, mail the completed packet to City of Van Alstyne, Attn: City Secretary, PO Box 247, Van Alstyne, TX 75495. A self-addressed, stamped envelope must accompany the paper copy of the Pre-Qualification Packet.
 3. The City Secretary's Office will complete the city-related portion and return the Pre-Qualification Packet to the applicant.
 4. The applicant is responsible for the completion of any remaining pre-qualification requirements and submitting the packet to TABC.

II. Remitting the Local Level Fee. Once the approved TABC permit (Initial or Renewal) is received by the applicant, submit the following items to the City Secretary's Office:

- A. City of Van Alstyne Alcoholic Beverage Application (if renewal only)
- B. Copy of valid TABC permit
- C. Applicable fees (see the TABC Local Fee Chart included with application, the city's fee is the max allowable) via:
 1. pay online at <https://www.govpaynow.com/gps/user/cyg/plc/a003uz> (Project Address is the physical address of where the liquor will be served; enter "Alcoholic Beverage Fee" in the Notes)
 2. check payable to City of Van Alstyne via mail to City of Van Alstyne, Attn: City Secretary, PO Box 247, Van Alstyne, TX 75495; in-person or overnight to 152 N. Main Dr, Van Alstyne, TX 75495



Licenses and Permits

Maximum Local Fees

TIER	LICENSE/PERMIT TYPE	TWO-YEAR FEE IN CODE AUG. 31, 2021 (no surcharge)	MAXIMUM LOCAL FEE (for two-year period) <i>Effective Sept. 1, 2021</i>
Upper Tier	Brewer's License (BW) (consolidation of a Manufacturer's License and Brewer's Permit)	N/A	\$1,500
Upper Tier	Distiller's and Rectifier's Permit (D)	\$3,000	\$1,500
Upper Tier	Winery Permit (G)	\$150	\$75
Upper Tier	Out-of-State Winery Direct Shipper's Permit (DS)		N/A (Out-of-state)
Upper Tier	Nonresident Brewer's License (BN)		N/A (Out-of-state)
Upper Tier	Nonresident Seller's Permit (S)	\$300	\$150
Middle Tier	General Distributor's License (BB)	\$600	\$300
Middle Tier	Wholesaler's Permit (W)	\$3,750	\$1,875
Middle Tier	General Class B Wholesaler's Permit (X)	\$600	\$300
Lower Tier	Mixed Beverage Permit and Mixed Beverage w/ Food & Beverage Certificate (FB) required (MB)		
	ORIGINAL	\$6,000	EXEMPT per Code Sec. 11.38(d)
	1ST RENEWAL	\$4,500	\$1,125 EXEMPT per Code Sec. 11.38(d) in 1st year of 2-year renewal period
	2ND RENEWAL	\$3,000	\$1,500
	3RD & SUBSEQUENT RENEWALS	\$1,500	\$750
Lower Tier	Wine and Malt Beverage Retailer's Permit (BG) (previously known as a Wine and Beer Retailer's Permit)		
	Every county EXCEPT Bexar, Dallas, Harris, and Tarrant counties	\$350	\$175
	ORIGINAL in Bexar, Dallas, Harris, and Tarrant counties	\$2,000	\$1,000
	RENEWAL in Bexar, Dallas, Harris, and Tarrant counties	\$1,500	\$750
Lower Tier	Wine and Malt Beverage Retailer's Off-Premise Permit (BQ) (previously known as Wine and Beer Retailer's Off-Premise Permit)	\$120	\$60

TIER	LICENSE/PERMIT TYPE	TWO-YEAR FEE IN CODE AUG. 31, 2021 (no surcharge)	MAXIMUM LOCAL FEE (for two-year period) <i>Effective Sept. 1, 2021</i>
Lower Tier	(Malt Beverage) Retail Dealer's On-Premise License (BE) <i>Every county EXCEPT Bexar, Dallas, Harris, and Tarrant counties</i> <i>ORIGINAL in Bexar, Dallas, Harris, and Tarrant counties</i> <i>RENEWAL in Bexar, Dallas, Harris, and Tarrant counties</i>	 \$300 \$2,000 \$1,500	 \$150 \$1,000 \$750
Lower Tier	(Malt Beverage) Retail Dealer's Off-Premise License (BF)	\$120	\$60
Lower Tier	Private Club Registration Permit (N)		EXEMPT per Code Sec. 11.38(d)
Lower Tier	Private Club Malt Beverage and Wine Permit (NB)		EXEMPT per Code Sec. 11.38(d)
Lower Tier	Private Club Exemption Certificate (NE)		EXEMPT per Code Sec. 32.11(b) and Code Sec. 11.38(d)
Lower Tier	Package Store Permit (P)	\$1,000	\$500
Lower Tier	Wine-Only Package Store Permit (Q)	\$150	\$75
Lower Tier	Passenger Transportation Permit (TR)		EXEMPT per Code Sec. 11.38(d)
Other Permits	Consumer Delivery Permit (CD)	N/A	No fee established in Code on 8/31/21; fee was established in rule per Code Sec. 57.03
Other Permits	Bonded Warehouse Permit (J/JD)	\$300	\$150
Other Permits	Manufacturer's Agent's Warehousing Permit (AW)	\$1,500	\$750
Other Permits	Carrier's Permit (C)		EXEMPT per Code Sec. 11.38(d)
Other Permits	Promotional Permit (PR)	\$600	\$300
Other Permits	Third-Party Local Cartage Permit (ET)		EXEMPT per Code Sec. 11.38(d)
Other Permits	Branch Distributor's License (BC)	\$150	\$75
Subordinates	Forwarding Center Authority (FC)		Not a license or permit so local fee is not authorized
Subordinates	Brewer's Self-Distribution License (SD) <i>(consolidation of a Manufacturer's Self-Distribution License and Brewer's Self-Distribution Permit)</i>	N/A	\$600
Subordinates	Brewpub License (BP)	\$1,000	\$500
Subordinates	Food and Beverage Certificate (FB)		Not a license or permit so local fee is not authorized
Subordinates	Late Hours Certificate (LH) <i>(consolidation of a Mixed Beverage Late Hours Permit, Private Club Late Hours Permit, and a Retail Dealer's On-Premise Late Hours License)</i>	N/A	Not a license or permit so local fee is not authorized
Subordinates	Local Distributor's Permit (LP)	\$200	\$100
Subordinates	Water Park Permit (WP)	\$60	\$30